




CLAIMANT'S NAME George Valverde			SSAN OR EMPLOYEE NUMBER*		DEPARTMENT Motor Vehicles	
POSITION Director		CB/ID NUMBER 00	DIVISION OR BUREAU Executive			INDEX NUMBER
RESIDENCE ADDRESS *			HEADQUARTERS ADDRESS 2415 First Avenue			TELEPHONE NUMBER
CITY	STATE	ZIP CODE	CITY Sacramento		STATE CA	ZIP CODE 95818

(1) MONTH/YEAR 06/2010		(3) LOCATION WHERE EXPENSES WERE INCURRED	(4) LODGING	(5) MEALS			(6) INCIDENTALS	(7) TRANSPORTATION				(8) BUSINESS EXPENSE	(9) TOTAL EXPENSES FOR DAY	
(2)				(5) BREAK-FAST	LUNCH	O.T., L/T, N/C, RELO. OR DINNER		(A) COST OF TRANS.	(B) TYPE USED	(C) CARFARE, TOLLS, PARKING	(D) PRIVATE CAR USE			
DATE	TIME										MILES			AMOUNT
8	1045	Simi Valley	88.00		10.00	18.00			SC a					116.00
9	1747	Oxnard/Sacramento		6.00	10.00		6.00		a SC	58.00				80.00
(10) SUBTOTALS			88.00	6.00	20.00	18.00	6.00			58.00				196.00

COLUMN CODE (ACCTG. USE ONLY)	
CLAIM TOTAL	\$ 196.00

(11) PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts/vouchers when required) 8: Met with staff at the Simi Valley field office to discuss issues impacting the department. 9: Participated in the Oxnard Driver Safety open house.		(12) NORMAL WORK HOURS	
		(13) PRIVATE VEHICLE LICENSE NUMBER	
		(14) MILEAGE RATE CLAIMED	
		AGENCY ACCOUNTING OFFICE USE ONLY	
		PAID BY REVOLVING FUND CHECK NUMBER	
(15) I HEREBY CERTIFY That the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State of California. If a privately owned vehicle was used, and if mileage rates exceed the minimum rate, I certify that the cost of operating the vehicle was equal to or greater than the rate claimed, and that I have met the requirements as prescribed by SAM Sections 0750, 0751, 0752, 0753, and 0754 pertaining to vehicle safety and seat belt usage.			
CLAIMANT'S SIGNATURE 	DATE	(16.) SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT 	DATE
(17.) SIGNATURE AND TITLE OF AUTHORITY FOR SPECIAL EXPENSES (See Item 17 on reverse) 			DATE